

Compare and restore versions

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Kontent.ai makes working collaboratively easier by enabling you to quickly check changes in any of your [content items](#). You can compare versions of an item and if you decide that a change isn't needed, you can easily revert back to a previous version.

Kontent.ai creates a new version of a content item when:

- You change the content item's workflow step.
- You make changes to the content after not working on the item for 30 minutes.
- Someone else on your project makes changes to the content.

Compare versions

To compare differences between versions of a content item:

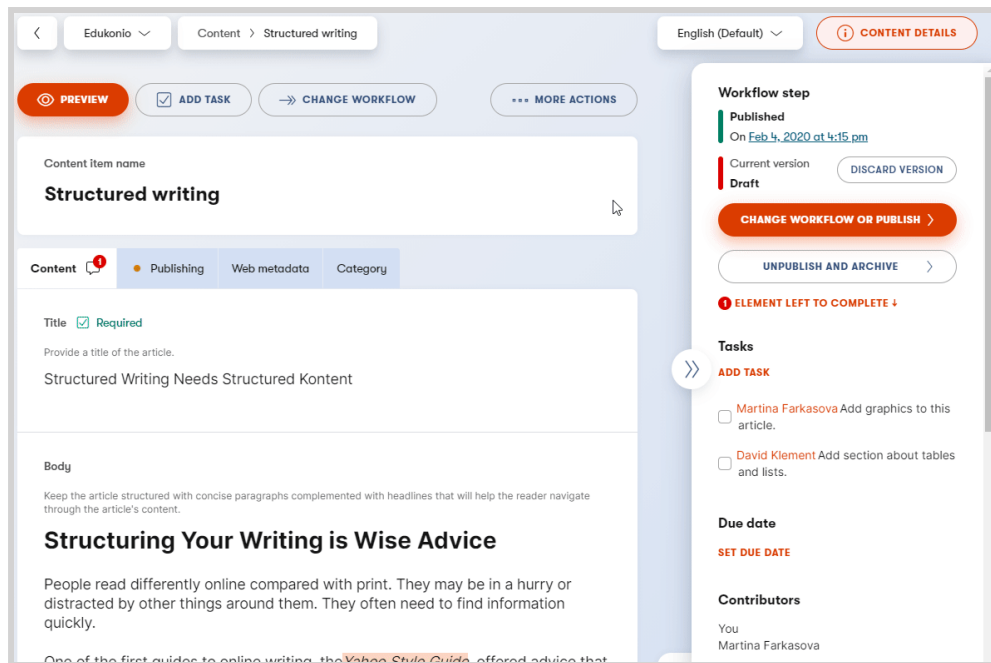
1. Click **More actions** in the upper right of the content item.
2. Select  **Compare versions**.
3. Choose the versions you want to compare.

You can now compare the differences between versions in the highlighted sections.

View a single version

When comparing versions, click the Compare versions switch to see a single version.

The versions list gives you a complete overview of who made changes and when. This also includes changes of [workflow steps](#). You can view each version, compare it to a previous version, and view more detailed information about each version by clicking **More details**.



The screenshot shows the Kontent.ai content editor interface. At the top, there are navigation elements including 'Edukonio', 'Content > Structured writing', and 'English (Default)'. Below this, there are action buttons: 'PREVIEW', 'ADD TASK', 'CHANGE WORKFLOW', and 'MORE ACTIONS'. The main content area shows a draft titled 'Structured writing' with a 'Title' field containing 'Structured Writing Needs Structured Kontent' and a 'Body' section with the heading 'Structuring Your Writing is Wise Advice'. The right-hand sidebar displays the 'Workflow step' as 'Published' on Feb 4, 2020, and 'Current version' as 'Draft'. It includes buttons for 'DISCARD VERSION', 'CHANGE WORKFLOW OR PUBLISH', and 'UNPUBLISH AND ARCHIVE'. Below this, there are 'Tasks' listed with checkboxes and names like 'Martina Farkasova' and 'David Klement', and a 'Due date' section with a 'SET DUE DATE' button. The 'Contributors' section lists 'You' and 'Martina Farkasova'.

Restore older versions

With versioning, you don't need to worry about having your content accidentally overwritten or deleted as you can always restore any previous version.

1. Click **More actions** in the upper right of the item.
2. Select **Compare versions**.
3. Select the version you want to restore.
4. Click **Restore older version** at the top.

When you restore an older version of a content item that uses an asset previously deleted from the asset library, you will restore that asset as well. The restored asset will appear in the asset library.

What's next?

- [Assign contributors to items](#) to keep track of who's working on given content.
- Use [comments and suggest changes](#) to your colleagues.